

MEMORANDUM

To: Subscribers to *Depository Operations Policies and Procedures*
From: Sheshunoff Information Services
Subject: 09.1 Update

Enclosed is your latest update to *Depository Operations Policies and Procedures*. This update contains new or revised information on the following topics:

- **Vendor Management.** We added new procedures to the operations chapter with the incorporation of the vendor management procedures. New work steps and action items address not only outsourcing, but also assessing performance of vendors to ensure that all parties meet regulatory compliance requirements. (See Chapter 3.)
- **Sample Policies.** We also revised your Bank Secrecy Act Policy. (See Chapter 2.)

If you have questions or would like information on another Sheshunoff product, please call client services at 1-800-456-2340. You also may visit our Web site at www.sheshunoff.com.